

## Health and Safety

### Burgess Architectural Products Ltd. Policy Statement

The Board of Directors of Burgess Architectural Products Ltd. is committed to conducting all activities with appropriate care and consideration towards employees, contractors, visitors, neighbours and the environment.

The Directors have an obligation to comply with all relevant legislation and codes of practice while actively seeking to reduce the incidence of accidents, work-related ill-health, emissions/waste and dangerous occurrences. We will strive to achieve and maintain safe conditions of work for all employees and sub-contractors. We will promote and encourage the identification, assessment and control of risk throughout the Company and will make available adequate financial provision as required to meet our obligations.

To promote safe working practices we will:-

1. Help to make all work environments safe and to minimize risks to health. Maintain an effective management system which allows for the systematic identification and control or reduction of risks to the lowest practicable level.
2. Combat hazards that cannot be completely controlled by making available such equipment, devices, safe systems of work and personal protective equipment as are required.
3. Define roles and responsibilities and introduce accountability for health and safety at all levels within the organisation.
4. Facilitate management activity on health, safety and environmental topics.
5. Encourage open communication, consultation and involvement on health, safety, and environmental issues.
6. As far as reasonably practicable, ensure that we arrange regular inspections of plant, machinery, workplaces and processes by competent persons.
7. Provide such information, instruction, training and supervision as is necessary to achieve safe working practices.

The Directors of Burgess Architectural Products Ltd. are responsible for developing effective management systems and employing competent advisors. The situation will be monitored/reviewed on an ongoing basis

Signed ..... Date .....

R. J. Burke, Managing Director

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